



TEXAS SPACE GRANT CONSORTIUM

DESIGN CHALLENGE

LEVEL I - CHECKLIST [SEMESTER II TEAM]

SPRING 2006

[PLEASE COMPLETE ELECTRONICALLY]

INST	Rice University	TEAM NAME	HPN
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This *Level I Checklist* is to be completed, attached, and submitted as a cover sheet to the Statement of Work.

LEVEL I REQUIREMENT CHECKLIST FOR SEMESTER II TEAMS DEADLINE FEBRUARY 24TH	
The Statement of Work submitted . . .	Completed / Date / Notes
<ul style="list-style-type: none"> ▪ Follows <i>Statement of Work Guidelines</i> <ul style="list-style-type: none"> - <input checked="" type="checkbox"/> Typed, double spaced, max 25 pages - <input checked="" type="checkbox"/> Avoided writing in first-person - <input checked="" type="checkbox"/> Spell-Checked - <input checked="" type="checkbox"/> Grammar / punctuation checked 	<input checked="" type="checkbox"/> February 23, 2006
<ul style="list-style-type: none"> ▪ Includes the following sections: <ul style="list-style-type: none"> - <input checked="" type="checkbox"/> Cover Page - <input checked="" type="checkbox"/> Table of Contents - <input checked="" type="checkbox"/> List of Figures - <input checked="" type="checkbox"/> Abstract or Introduction - <input checked="" type="checkbox"/> Sponsor / Research Group ID / Mentor Contact - <input checked="" type="checkbox"/> Collaborative Efforts - <input checked="" type="checkbox"/> Team Identification / Members Profile - <input checked="" type="checkbox"/> Background of Semester I Work <ul style="list-style-type: none"> - <input checked="" type="checkbox"/> Technical Details / Results - <input checked="" type="checkbox"/> Semester I Excursions Undertaken - <input checked="" type="checkbox"/> Semester I Budget Overview - <input checked="" type="checkbox"/> Objective for Continuation of Project - <input checked="" type="checkbox"/> Design Plan /Methodology - <input checked="" type="checkbox"/> Project Timeline / Budget Plan for Semester II - <input checked="" type="checkbox"/> Conclusion - <input checked="" type="checkbox"/> Reference / Bibliography 	<input checked="" type="checkbox"/> February 23, 2006
<ul style="list-style-type: none"> ▪ Appendices attached include: <ul style="list-style-type: none"> - <input checked="" type="checkbox"/> Option Area Reports <input type="checkbox"/>I <input checked="" type="checkbox"/>II <input type="checkbox"/>III <input type="checkbox"/>IV - <input checked="" type="checkbox"/> Updated Digital Photo of team in .jpg format / labeled left-to-right with team members' names - <input type="checkbox"/> Team Trip Report for this period [if applicable] - <input checked="" type="checkbox"/> Budget Report for this period. - <input type="checkbox"/> Other _____ 	<input checked="" type="checkbox"/> February 23, 2006
<ul style="list-style-type: none"> ▪ Copy provided via email to: <ul style="list-style-type: none"> - <input checked="" type="checkbox"/>TSGC <input checked="" type="checkbox"/> Advisor <input checked="" type="checkbox"/>Mentor 	<input checked="" type="checkbox"/> February 23, 2006
Notes:	